

**MARINE TRADES ASSOCIATION OF NEW JERSEY FOUNDATION
2015 FAMILY SCHOLARSHIP
APPLICATION OVERVIEW**



Award: One scholarship will be awarded to provide a single payment of up to \$1,500.

Criteria: Eligible applicants must be 23 years or younger as of May 1, 2015 and are students:

- Who are currently in their final year of high school or are current college freshmen, sophomores or juniors;
- With a grade point average of 2.8 or higher on a 4.0 scale;
- Who are enrolled in or are entering full-time to a U.S. accredited, nonprofit college, university or vocational school by the Fall of 2015;
- Who demonstrates a strong personal character and ability through completion of the application process;
- Whose parent, stepparent, or guardian is currently working as a full-time employee of an eligible MTA/NJ member and has been employed at that member's company for at least one year as of May 1, 2015. Eligible MTA/NJ members are those who are current members in good standing. ***Member employees who meet the above criteria are also eligible to apply.***

Selection of Recipient: Selections are made by the MTA/NJ Education Committee. No preference is afforded to an applicant by reason of a parent's position, length of employment, or relationship with MTA/NJ. Consideration for all awards is based on the applicant's academic record, achievement test scores, and leadership abilities as demonstrated by extracurricular activities and work record. Financial need is also an additional consideration for the awards. The scholarship winner will be individually notified of the committee's decision no later than mid-July 2015

General Information:

1. Application must be completed by the student applicant only, otherwise it will not be accepted.
2. *The funds provided must be used only for educational expenses (tuition, books & fees) in the academic year of 2015-2016.* All checks will be made payable and mailed directly to the school on behalf of the award recipient.
3. Recipient can be awarded the scholarship a maximum of two times, and may reapply each year, assuming eligibility criteria are still met.
4. Scholarships cannot be used for graduate school or master degree, undergraduate degrees only.
5. No copies or prior scholarship application forms will be accepted.
6. Completing this application does not guarantee that you will receive a scholarship.
7. The administration and financing of this scholarship is exclusively the responsibility of the MTA/NJ Foundation, which has full authority to make rules and regulations governing the program and to make final decisions in all matters arising in connection therewith except for the selection of scholarship recipients. The MTA/NJ Foundation may modify or discontinue the scholarship at any time.
8. **Questions regarding the application process or member eligibility may be directed to Melissa Danko, the Executive Director, at 732-292-1051 or mdanko@mtanj.org**

Mail completed applications to the follow address: Melissa Danko, Executive Director, Marine Trades Association of New Jersey Foundation, 2516 Highway 35, Suite 201, Manasquan, NJ 08736

DEADLINE FOR APPLICATION IS MAY 1, 2015

CHECKLIST FOR APPLICATION PROCESS

The instructions below should help you through the application process. Check each box when you have completed that step of the process.

FORM I – APPLICATION

- ☐ Student applicant must complete entire application (type or print). If something is not applicable, mark, “N/A”.
- ☐ **If you are currently attending college, you must include High School information. ACT or SAT scores must also be completed, if applicable.**
- ☐ Review your application carefully and then sign and date it.

FORM II – MTA/NJ MEMBER EMPLOYEE VERIFICATION

- ☐ **It is very important that Form II – Section A is completed and returned to your parent’s/guardian’s employer for employee verification. If this form is not verified by your parent’s/guardian’s employer, it will be returned and may not make the deadline. Employer should return form back to employee. EMPLOYEE CANNOT VERIFY THEIR OWN OR THEIR CHILD’S APPLICATION. Someone else in the office must do the verification.**

FORM III & IV – TRANSCRIPT FORMS

- ☐ Complete Section A of the Transcript Form applicable to you and sign and date. Your parent or legal guardian must also sign if you are under age 18. **Do not order a High School transcript until you have completed the academic year. Transcript can be mailed separately.**
 - ☐ If you are a **high school senior**, you need to **complete form III**
 - ☐ If you are a **high school senior and receiving college credits**, you need to **complete Form III and IV**
 - ☐ **If you have only completed one year of college, you are required to complete Form III and IV**
 - ☐ **If you have completed more than two years of college, you are required to complete only Form IV.**
- ☐ Once you have completed Section A, forward the document to a **school official to complete section B and to receive a current official transcript(s) including required ACT or SAT Scores, if applicable.** The school should return the Form(s) and Transcript(s) back to you or mail it to The MTA/NJ Foundation. **Transcript can be mailed separately if you have not completed your final grades by May 1st. Mail transcript to the Foundation as soon as available.**

FORM V – RECOMMENDATION FORM

- ☐ Complete Section A of the Recommendation Form.
- ☐ Deliver Recommendation Form to a counselor/administrator/faculty member of your current school. Maximum of two reference letters. Ask them to complete Section B and Mail to address provided. Return the Form V directly to the MTA/NJ Foundation.

MAILING OF THE APPLICATION

- ☐ No materials will be returned back to the recipient, so make a photocopy of everything for your records.
- ☐ Once you have completed the application along with the appropriate current official transcript(s), you can mail it to:

Melissa Danko, Executive Director
Marine Trades Association of New Jersey Foundation
2516 Highway 35, Suite 201
Manasquan, NJ 08736

Remember – It is your responsibility to make sure your application is complete, before submitting to the MTA/NJ Foundation. If there is missing information, an email will be sent to the email address provided. Failure to respond and provide the missing information will result in the application being declined.

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